

**Demolition Worksheet**  
**Water & Sewer Services**

City of Evanston Water Department  
555 Lincoln Street  
Evanston, IL 60201  
(847) 448-4311

Application #: _____
Date Received: _____

Prior to the demolition of any structure in the City of Evanston, the contractor must disconnect both the water and sewer services at the respective mains. The meter & meter reading devices must also be removed. For details call the Evanston Water Department. The water/sewer disconnections require a separate building permit. Submit this worksheet with the online building permit application.

Address of Demolition: \_\_\_\_\_

Demolition Contractor: \_\_\_\_\_

Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ After Hours /Emergency Phone #: \_\_\_\_\_

Plumbing Contractor: \_\_\_\_\_

Plumbing License #: \_\_\_\_\_

Drain Layer Contractor: \_\_\_\_\_

Drain Layers License # \_\_\_\_\_

Number of Water Disconnects larger than 2": \_\_\_\_\_ Fee: \_\_\_\_\_

Number of Water Disconnects 2" or smaller: \_\_\_\_\_ Fee: \_\_\_\_\_

Number of Sewer Disconnects: \_\_\_\_\_ Fee: \_\_\_\_\_

Number of Street Openings: \_\_\_\_\_ Fee: \_\_\_\_\_

Number of Parkway Openings: \_\_\_\_\_ Fee: \_\_\_\_\_

Sewer Inspection Fee: \_\_\_\_\_ Fee: \_\_\_\_\_

**Total Water/Sewer Demolition Permit Fees: \_\_\_\_\_**

<p style="text-align: center;"><b><u>ADDITIONAL INFORMATION FOR PERMITEE:</u></b></p> <ol style="list-style-type: none"><li><i>The water department will make the actual disconnection of the water service, the contractor is responsible to excavate for the disconnection Provide 48 hour notice to the Water Department. Contact the Water Department for contractor responsibilities.</i></li><li><i>The Building &amp; Inspection Services Division Plumbing Inspector will inspect the sewer disconnection. Provide inspection request 48 hours in advance.</i></li><li><i>The water meter and reading device shall be removed and collected by the Meter Shop. Notify the Meter Shop 48 hours prior to collection.</i></li><li><i>Street &amp; parkway openings must be restored to original condition or better. Contractor must notify the Street Division 48 hours in advance of opening.</i></li><li><i>Contractor must be prepared to protect their excavation in the event that the inspector is unable to make the inspection.</i></li></ol> <p style="text-align: center;"><i>Please call 847 448-4311 to contact the Water Department, Street Department, City Engineer, Meter Shop, Plumbing Inspector and to schedule inspections.</i></p>
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Applicant Signature: \_\_\_\_\_

Water Department Signature: \_\_\_\_\_